



FRIENDS OF THE SHELTER

PetFest 2022

BOOTH SPACE APPLICATION

Event: Sunday, June 26, 2022

Mail applications must be received no later than: June 14, 2022

Preference to size of space is assigned in order of receipt

If we are unable to accept your application, you will be notified by phone or mail

NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

BUSINESS PHONE: _____ HOME PHONE: (optional) _____

EMAIL: _____

EXPLAIN TYPE OF PRODUCT/SERVICE YOU WISH TO EXHIBIT: _____

SIZE OF SPACE NEEDED (If not standard 10X10): _____

Will you be bringing: Tent? Yes ___ No ___ Vehicle that must be in the Space? YES ___ NO ___

Animals: Yes ___ No ___ Cats ___ Dogs ___ Other ___

Do you need: ELECTRIC? YES ___ NO ___

Would you like to donate an item for our Silent Auction? YES ___ NO ___

(if yes, Barbara Brown will contact you about delivery (FOTSmember@fuse.net))

Any Special Requests? _____

You are responsible for bringing your own table, tent, chairs, etc. FOTS does not supply anything other than space. There are limited locations with electric. Requests will be handled in the order by which they are received.

BOOTH SPACE RENTAL COST:

- \$30.00 Charitable 501(C)(3) Organizations. (If you have a booth credit with FOTS, contact fotsmember@fuse.net for actual payment due.)
- \$60.00 All Other

YOUR SIGNATURE IS REQUIRED AT THE END OF THIS DOCUMENT

The Friends of the Shelter Committee reserves the right to exclude any vendor who does not adhere to the PetFest Rules and Regulations, or which the Committee finds inappropriate to the spirit of the Fest.

If you apply online you will receive confirmation of receipt. Mail in forms may be delayed and confirmation will be sent if time permits. You may confirm receipt by contacting: fotsmember@fuse.net

You will receive your space placement from the Friends of the Shelter Committee member at the event on June 26th, after 9:30 am. Event officially starts at 11:00 am and ends at 4:00 pm.

ANY VIOLATION OF THE RULES AND REGULATIONS PRESENTED BY THE FRIENDS OF THE SHELTER COMMITTEE WILL RESULT IN CLOSURE OF YOUR BOOTH.

I HAVE READ AND AGREE TO ALL RULES AND REGULATIONS AS PART OF THIS CONTRACT AND THE ATTACHED PAGES:

SIGNED _____ **DATE:** _____

Boone Woods is located in Burlington off Burlington Pike, on Veterans Way, in back of the YMCA and Huntington Bank. Event will be held in the back of the park at Shelter #3. There will be signs to lead you to where the event will be held. You may drive to your booth space to unload. Parking is limited so you will be asked to park in an adjacent lot.

At this time we wish to thank you for being a part of this very important fund raiser and look forward to meeting and working with you at PetFest.

Make checks payable to "FRIENDS OF THE SHELTER"

**MAIL APPLICATION AND FEE TO: FRIENDS OF THE SHELTER
 P.O. BOX 93
 UNION, KY 41091**

PHONE: 859-689-2668 (leave a message if there is no answer)

EMAIL: fotsmember@fuse.net

www.friendsoftheshelterky.org

BOOTH SPACE RENTERS

RULES & REGULATIONS

1. The event is scheduled at Boone Woods Park at Shelter #3 on Sunday, June 26th (rain or shine). Exhibitors and vendors will not be permitted into the park for set up until 9:30 am on that Sunday. **IF YOU SHOW UP EARLIER YOU WILL NEED TO WAIT.** All clean up must be completed by 4:00 pm day of the event.
2. You are responsible for complete maintenance and cleanup of your space. Trash must be placed in plastic garbage bags. Garbage bags are to be put into trash containers or near container if full.
3. ALL BOOTHS SPACES MUST BE SELF-SUPPORTING. Friends of the Shelter is not responsible to supply electrical, tables, chairs, displays, signage or water. Renter is responsible for own lighting, if needed.
4. BOOTH SPACEWORKERS – You are responsible for the professional behavior of your workers at all times. All persons involved in booth operations shall be properly attired in a manner not offensive to the public including children. You are not to solicit trade outside of your assigned space. You may not harass any spectators. No amplified sound system of any kind may be used, as it will interfere with the entertainment or with other vendors.
5. FRIENDS OF THE SHELTER is not responsible for loss, theft, or damage of any items, foodstuffs, or furniture.
6. NO DISPLAY OR PRIZE shall be offensive, vulgar, or in bad taste in the reasonable judgment of the Friends of the Shelter Committee.
7. NO ACTIVITIES DANGEROUS to the health, safety, or property of the public shall be permitted by participants.
8. All animals need to be either on leashes or restrained for their protection and the safety of the public. **As the weather can be hot, kindly prepare to have the necessary shade, airflow and water to keep the animals comfortable.** Vendors or demonstrators will be responsible to clean up any accidents that their animals have made on the grass or concrete areas where the public has access.
9. This is a fund raiser event for Friends of the Shelter. Therefore, no Booth Space renter will be permitted to sell any type of beer, soft drink or foodstuffs without prior permission from the Friends of the Shelter Committee. **THE SALE OR CONSUMPTION OF ANY ALCOHOL BEVERAGES ON PARK PREMISES IS ILLEGAL.**
10. Booth fees will be fully refunded if PetFest is cancelled due to Covid. However, we are not responsible for any costs you incur that are not paid to Friends of the Shelter. Other types of cancellations or no-show on the part of the Booth Space renter will be refunded at the discretion of Friends of the Shelter.

TO PROVIDE CARE AND COMFORT FOR THE ANIMALS

Friends of the Shelter

A 501(c)(3) non-profit organization.

www.friendsoftheshelterky.org